



Rotary Club of Ballarat South Inc. A0014698X

The Ballarat Market Covid-19 Safety Information

28 October 2021 V8

Trading Hours:

The Market is open for stall holders from 6 am to 8am Sunday

The Market is open for patrons from 8am to 1pm Sunday

Stallholder pack up only after 1pm Sunday

COVID SAFE CONTROLS

General Retail Settings with some Food

COVID Safe controls are in place at the Ballarat Market from 7 Nov 2021

Victorian Government health orders change and thus do the controls required.

There is increased responsibility for stallholders to adhere to these and ensure that patrons at their stall do.

This is Market is classed as General Retail with some Food and Drink

1. Stallholders, Rotarians or attendees who have a cough or the symptoms of a cold or flu are not to attend the market
2. **From 22 Oct 2021** all Stall Holders and Rotarians must have provided proof of first vaccination and **from 26 Nov 2021** proof of second dose or your vaccination certificate, 72 hours prior to attending the market or show such to the Gate Marshal when entering the market
3. The Market Site is open with a capacity limit of 500 persons
4. Pavilions open, each with a Density DQ4 (1 person per 4 sq m (includes stall holders). Indoor one-way foot traffic as displayed via entrance/exit signs and floor markings
5. Food stalls for take away and seated consumption, Adhere to social distancing and density limits of 1 per 4 sqm. Allow use of surrounding space for any seating

6. All bookings must be online or made prior to a Sunday Market. We do not accept “Walkup” (On the day) Stallholders on a Sunday morning
7. Services Victoria QR must be used by all persons entering the market - this includes Rotarians, Stall Holders and Patrons. A paper-based system shall also be provided for those that do not have the app on their phone. The paper records must be kept in site office for 28 days
8. All Rotary Members should also sign in and out on the daily sheet
9. Rotary gate personnel may ask a stall holder or patron if they have checked in and have the right to refuse entry. We remind Rotarians that if a patron objects to your request and the situation escalates, phone security or the police.
10. Daily customer counts at the front gate and monitor pavilion numbers
11. Fitted masks are mandatory at all times when inside Pavilions or an office at the market
12. Main Entrance signage – capacity limit, social distancing, mask wearing requirements, QR code check-in
13. Pavilion signage – capacity limits, entry/exit signage, directional floor markings
14. Stall signage – Staller’s QR code or additional RCBS market QR cards
15. Stall holders to have hand sanitisers. Hand sanitiser stations at entrance to market.
16. All stall holders shall have their own COVID Safe Plan and QR Code check-in. If they do not, we have provided an example that they could use.
17. We encourage customers to make use of contactless card payments where possible and pack their own reusable bags.
18. The market Committee to provide ongoing communications to traders about their requirements to maintain a safe and hygienic environment including a COVID Safe Plan.

Circumstances and public health guidance surrounding safe health practice in relation to Covid-19 are changing frequently. Ballarat Market is monitoring available public information and will post significant developments on the Ballarat Market website (<http://www.ballaratmarket.com.au/>) or the Ballarat Market Facebook site. Please like and check posts regularly.

For any further enquiries please email (enquiries@ballaratmarket.com.au).

Ballarat Market Committee asks that all Stallholders and shoppers act responsibly to offer maximum common-sense reduction of risk at this challenging time.

The Ballarat Market Committee

COVID SAFE PLAN STALL HOLDER - Example

Stallholders must abide by all current Covid-19 restrictions and market rules in Victoria

Site Number	Area m2	Useable Area m2 (ie minus tables / equipment	Number Patrons Allowed

I /We will do or have:

- Ensure that the stall is set-up so as to ensure that at least 1.5 metres is between us and the customer at all times
- Service Victoria QR on display or a paper-based system available (keep paper records for 28 days)
- See that a customer that makes a purchase from the stall or spends an extended period of time at the stall checks in and request that they do so if required
- Regularly sanitise or wash hands
- Provide hand sanitiser at their stall for customer use
- Keep at least 1.5 metres from other people and actively encourage others to do so
- Comply with COVID-19 cleaning requirements
- Limit the number of customers within the stall area to comply with the density quotient (1 person per 4sqm). Display a sign at the front of your stall stating how many are allowed within your stall space at one time
- Assist customers with their purchases and take all means necessary to prevent random touching of products, use a - they touch it they buy it mentality
- Payments via tap and go are preferred. Where cash payments they are required have a means to sanitise after handling cash
- Enable quick shopping, keep customer chit chat to a minimum

Stall Holder	Date	Signature