



Rotary Club of Ballarat South Inc. A0014698X

The Ballarat Market

GUIDELINES FOR STALLHOLDERS

1. The Ballarat Market is conducted at the Ballarat Showgrounds on the corner of Creswick Road and Howitt Street and is open EVERY SUNDAY except during the Ballarat Show unless otherwise notified. The main pavilion is not available to stallholders during the Sheep Show (Last Sunday in July), however the rest of the market will function as normal.
2. STALLHOLDERS are admitted between 6.00am and 8.00am (via Creswick Road entry)
 - No vehicles are allowed to enter or leave the market until 1.00pm.
 - Stall holders must vacate the market site by 3.00pm.
3. STALLHOLDERS VEHICLES are NOT allowed in the MAIN PAVILION or the CENTRE PAVILION between 8.00am and 1.00pm.
4. Parking on vacant sites is NOT PERMITTED.
 - Site fees will be charged for any vehicle parking on a vacant site
5. BOOKING of stall sites is on a monthly basis on the LAST SUNDAY before the booking month.
6. PAYMENTS for weekly STALL SITES MUST BE IN CASH and paid for in full at the time of collection. Cheques will be accepted for monthly booking only.
7. BOOKED SITES are identified by a RED TAG hung beside stall site numbers in pavilions and by a RED STEEL PLATE set into the ground behind the kerb stall number for outside sites. Permanent stall holders are not permitted to sub-let their site or arrange for any other stall holder to occupy their site in the event of their absence. Permanently booked sites can be held during an absence providing the site holder pays in advance for the month of return.
8. An orange tag adjacent to the site number indicates that site has been booked online for that market day. Some sites are available for online booking. Online bookings can be made by going to the webpage ballaratmarket.com.au or by putting Ballaratmarket into Facebook and going to the online booking site.
9. BOOKED SITES not occupied by 8.00am may be re-let by The Rotary Club of Ballarat South for that day.

10. STALLHOLDERS must be in possession and display a current site receipt at all times when at the market.

11. UNDERCOVER STALL SITES are limited to a maximum of four per Stallholder.

12. OUSIDE RESERVED SITES are available on both sides of Scott Street/Beggs Avenue and Whykes Street. Most of the Cairns Drive area is for casual bookings.

13. SITE CLEANUP. STALLHOLDERS are responsible for leaving their site and the surrounding area CLEAN and TIDY. All unsold items, discarded boxes, papers and wrappings must be taken away when leaving. ANY COSTS ASSOCIATED WITH CLEANING OF SITE WILL BE PASSED ONTO THE SITEHOLDER.

14. The display of goods etc shall not obstruct roadways, passages etc (including stall site numbers).

15. POWER LEADS, HOSES etc (are not allowed across roadways and other public access paths). All leads must comply with the current Occupational Health and Safety requirements. Including up to date testing and tagging.
LEADS MUST BE TWO METRES ABOVE THE GROUND AT ALL TIMES.

16. Stallholders must comply with all relevant legislation and have the necessary permits or licenses appropriate for their type of sales.

It is the stallholders responsibility to ensure they abide by the relevant legislation

- In particular Food Vendors are subject to the requirements of the Food Act 1984 and must be registered on the Streatrader online site. It can be found on you local Municipality website.
- Compliance with all plant and equipment codes of practice are the obligation of the stall holder
- Compliance with OH&S Legislation is mandatory
- A stallholder who does not comply with the guidelines and relevant legislation is liable to have their site cancelled and/or be refused admission to the market

17. All food vendors (including fruit and vegetables, home grown produce and eggs) must have an appropriate current permit to operate, issued by the stallholders local Municipality. This can be done by registering online at Streatrader.

- This permit must be relevant to their address and **MUST BE CLEARLY DISPLAYED**
- Second hand dealers must have a second-hand dealers licence
- Food handling must comply with current health regulations and licensing conditions.

18. SMOKING: Smoking is prohibited within any indoor or covered area.

19. ALCOHOL: No alcohol, tobacco, firearms, ammunition, explosives, indecent, obscene or offensive items or publications are permitted for sale.

20. No sales of new or used motor vehicles, new major electrical appliances (commonly known as white goods), red meat, animals, birds or new furniture other than wooden or hand-crafted furniture are permitted.

21. It is illegal to sell or permit the sale of goods or merchandise that infringe any copyright, trademark or registered design, e.g. pirated audio/video cassettes, compact discs, DVDs, clothing etc.

Drugs, drug literature (including clothing that depicts drug messages or scenes) or items for the administration of drugs are also not permitted to be sold at the market.

22. Pony Rides, water activities and mechanical rides are not allowed without prior permission from the Ballarat Market Committee.

23. The Ballarat Market Committee of Management reserves the right to refuse entry, re-issue permits, evict or suspend trading or any stallholder.

24. Legal Liability

- The Stallholder shall indemnify the Ballarat Market Committee of Management (Rotary Club of Ballarat South) and keep it indemnified to the fullest extent by law from and against all claims or demands of any nature whatsoever which the Management may suffer or incur in connection with loss of life, personal injury or damage to property arising from or out of any occurrence in or upon the premises or the use of the premises by the stallholder or by any of the Stallholder's employees and customers or caused by the stallholders or by the stallholder's employees and customers and whether or not the existence of a dangerous item or dangerous state of affairs was or ought to have been known to the Management of Stallholder or both of them.
- The Stallholder shall ensure that all of their property and effects are removed from the Market at the conclusion of the Market each Sunday. The stallholder acknowledges there is no liability or responsibility whatsoever on the Rotary Club of Ballarat South for any loss or damage the stallholder may suffer or incur to their property, effects and equipment before, during and after market hours.

25. At 1.00 pm, or at a time determined by the Rotary Club of Ballarat South members on duty, the Howitt Street gate will be opened.

26. The PUBLIC is admitted to the market between the hours of 8.00am and 1.00pm via the pedestrian entry on Creswick Road.

27. CYCLISTS are not allowed to ride in the market.

28. Dogs are permitted to enter the market under to following conditions:

- Dogs must be on a short lead
- Owners must have a dog waste bag with them
- Dog behaviour is subject to Domestic Animals Legislation (Vic.)
- The Rotary Club of Ballarat South Inc. reserves the right to exclude or remove any dogs who's behaviour is deemed inappropriate or dangerous.

29. Bookings

- Can only be made on site and paid for in advance or via the online facility.
- Part monthly permanent bookings ARE NOT ALLOWED.
- Bookings will not be taken by telephone.
- No refunds will be given under any circumstance.

ENQUIRIES for market operation should be directed to – 0418 518 106. If you experience problems associated with the market or have suggestions that may improve the operation of the market for both stallholders and patrons, please direct them in writing addressed to:

The Ballarat Market Committee
Rotary Club of Ballarat South
PO Box 272
Ballarat Vic 3353

Or email enquiries@ballaratmarket.com.au

Current Site Fees

All pavilions are \$25 per day for casuals

Outdoor Sites are \$20 per day for casuals

Reduced rates are available during winter for sites booked permanently.

Review Dates:

July 2003
July 2005
November 2009
May 2013
April 2017
May 2017

Contacts :0418 518106

Web Page : www.ballartmarket.com.au

Do not use other generic online market advertising sites. They may not contain current information.

Facebook: Ballarat Market.